

## Confidentiality Agreement

### Confidentiality agreement for the mentor.

All the information you are told about your student is confidential and sharing that information with others is prohibited. However, you are required to report these information to the mentoring center.

- 1- Tell the student that he/she is free to share confidential information with you but that you are required to report these information to the mentoring center. It is critical, not only for the welfare of the student, but also to protect yourself that you adhere to these exceptions:
2. If a student confides that he or she is the victim of gender, emotional or physical abuse, you *must* notify (Head of Mentoring Center) immediately.

Note on your calendar when this information was reported and to whom it was given. Remember this information is extremely personal and capable of damaging lives, so do not share it with anyone expect the appropriate authorities.

These procedures are designed to protect the students from harm and to prevent even the appearance of impropriety on the part of (MBBS program) and its participating mentors and students. One accusation could, at the very least, seriously damage the reputation of all those participating and endanger (MBBS program).

Please know that we appreciate your participation in the (Mentoring process) and that we appreciate your adherence to these procedures. If you have any questions, please call (Head of Mentoring Center).

I have read, understand and agree to strictly abide by the Mentor Procedures. I understand that failure to adhere to these procedures may result in my removal from participation in the program.

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Mentor Signature

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Print Name

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### Confidentiality agreement for the mentor

I have read the confidentiality agreement of my mentor and understand that he/she can share the information I given to him/her to the Mentoring Center.

Student Signature

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